



Micro Computer Institute

MCI EDUCATIONAL GROUP

RUN UNDER CHANDRASHEKHAR & NARAYAN EDUCATIONAL TRUST

MCI CAMPUS: Vandana Cinema Road, Opp. Hotel Gulmarg, Quamruddin Ganj, Bihar Sharif, Nalanda - 803101

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CHANDRASHEKHAR & NARAYAN

EDUCATIONAL TRUST

AUTHORISED TRUST SEAL

CLIENT INFORMATION AND SERVICE AGREEMENT

Agreement No.: _____ Date: ____/____/____	Place: _____
Client/Applicant Name: _____	Father/Spouse Name: _____
Firm/Institution Name: _____	Use: Personal [] Commercial [] Institutional []
Mobile: _____ Email: _____	ID Type: _____ Last 4 digits: _____
Residential Address: _____	
Business/Work Address: _____	
PAN/GST/Registration (if applicable): _____	Website/Domain/User ID: _____
Product/Service/Approved Scope: _____	
Total Fee: Rs. _____ Advance: Rs. _____ Balance: Rs. _____	Delivery/Duration: _____

Service: Computer education, skill and certification courses. These terms, the accepted quotation/scope sheet and payment receipts together form this Agreement.

TERMS AND CONSENT

1. Admission is governed by course, duration, batch, fee and eligibility; attendance and discipline are mandatory.
2. Certification requires completion of attendance, practical work, assessment and payment obligations.
3. The Institute does not guarantee employment, salary or selection; training is intended to improve skills and career readiness.
4. Any unlawful use of technical knowledge shall be the student/client's responsibility.
5. Both parties shall use confidential and personal data only for this Agreement and apply reasonable access, retention and disposal safeguards.
6. Disputes shall first be addressed through written mutual resolution; otherwise competent courts at Bihar Sharif, Nalanda shall have jurisdiction.

DECLARATION: I confirm that the information above is correct and that the scope, fees, limitations, responsibilities and prohibited uses have been explained to me. I accept responsibility for lawful use, supplied content, required user/employee consent and regulatory compliance.

CLIENT / GUARDIAN / AUTHORISED PERSON	AUTHORISED REPRESENTATIVE - Micro Computer Institute
Signature: _____	Signature: _____
Name: _____	Name: _____
Date: _____ Client Seal: _____	Date: _____ Institution Seal: _____